Local Elected Officials (LEO) Special Meeting

Rogers County Courthouse

(Commissioner’s Meeting Room)

200 S Lynn Riggs Blvd

Claremore, OK 74017

February 8, 2024

9:00 AM

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| **LEO Special Meeting Agenda** | |
| Members Present: Dan Delozier, Mitch Antle, Lowell Walker, Alva Martin  Members Absent: David Poindexter, Troy Friddle and Mike Furnas  Guests: Michelle Bish, Ashley Arenivar, and Jermey Frutchey  Meeting called to order at 9:05AM |  |
| 1. Discussion/Action: Request Approval of 11.15.2023 Meeting Minutes   CLEO Delozier asked for a motion to approve the 11.15.2023 meeting minutes as presented. Mitch Antle motioned to approve; Lowell Walker seconded. | Dan Delozier |
| 1. WIOA Title I Success Story:  * Jon “Dylan” Beckham – NEWDB Out-of-School Youth Funding Program * Isaac Turner – NEWDB Out-of-School Youth Funding Program   Ashley Arenivar provided an overview of the success stories for Q2. | Ashley Arenivar |
| 1. Discussion/Action: Budget vs. Actual Report and Minimum Spending   Michelle Bish reviewed the report with commissioners. Michelle Bish gave an overview of CSO pilot and impact of the pilot so far. We are have served 12 individuals through the CSO pilot currently.  CLEO Delozier asked for a motion to approve the Budget vs Actual Report and Minimum Spending as presented. Mitch Antle motioned to approve; Alva Martin seconded. | Michelle Bish |
| 1. Discussion/Action: Transfer of Funds Request   Michelle Bish discussed the request of transfer of funds from DLW to Adult to better serve our current clients needing services.  CLEO Delozier asked for a motion to approve the Transfer of Funds request as presented. Alva Martin motioned to approve; Mitch Antle seconded. | Michelle Bish |
| 1. Q2 Performance and Monitoring Reports-   Jeremy Frutchey presented Q2 Performance and monitoring reports report which were provided in the resource documents. He stated that DLW grant is not at 40%, fiscal officer charging dollars as required.  SP missed 2 of 6 measures showing improvement over the last year  We are ahead of schedule for BSV  All OSO contracts we are meeting all measures  Q2 System, Business and Career Services Report  Ashley Arenivar presented the OSO dashboard report which was provided in the resource documents. Discussed impactful partner meetings in Q2 to include bi monthly New Day New Way meeting along with quarterly externships that highlight various businesses in the Northeast area. | Jeremy Frutchey  Ashley Arenivar |
| 1. NEWDB Director’s Report  * NEWDB Staffing update   Staffing updated- Carolyn Back hired as new executive director is no long with NEWDB. NEWDB Board chair and vice chair want to expand current NEWDB employees to divide the executive director tasks to make position more manageable. A memo entered on February 6 with a short-term plan of 120-180 days to equip Jeremy Frutchey and Ashley Arenivar into their new positions as Interim Program Director and Interim Director of Systems and Administration. During this transition Michelle Bish will stay on as part time executive director.   * LEO and Board Training in Shawnee   Michelle Bish received feedback from commissioners on the LEO and Board Training in Shawnee on January 11. Overall, the agenda was impressive but conversations seemed to digress into open meeting and open records arguments. Sticking to the agenda would have been better. Less structure than expected.   * Elevate Young Adult Summit   Michelle Bish discussed upcoming Elevate 2024 Young Adult Summit and the impact it has in our community for our young adults. | Michelle Bish |
| Adjourn  Meeting adjourned at 9:47 a.m.  CLEO Delozier asked for a motion to adjourn the meeting. Lowell Walker motioned; Alva Martin seconded. A vote was taken and all approved the motion. | Dan Delozier |

LEO Special Meeting Minutes by LEO members approved 4/25/2024