

# Work Based Learning

## On the Job Training (OJT)

On-the-Job training provides employers the opportunity to train new employees while receiving up to 50% reimbursement for their salary during the training period. (Based on various factors, a 75% reimbursement rate may be possible) OJT helps employers fill the gap between potential employees' skills and what is required to perform the job.

## Examples:

Intended for occupations in above entry-level skill categories.

IE: boiler mechanic, water operations specialist, pharmacy technician, etc

## Notes:

- Reimbursed all work wages excluding holidays, sick/vacation time.
- Overtime is reimbursed at standard hourly rate.
- Trainee must be retained in permanent, full-time position upon completion.
- Can bridge into Registered Apprenticeship.
- OJT hires must be made BEFORE they start work.
- Not to exceed 1040 hours



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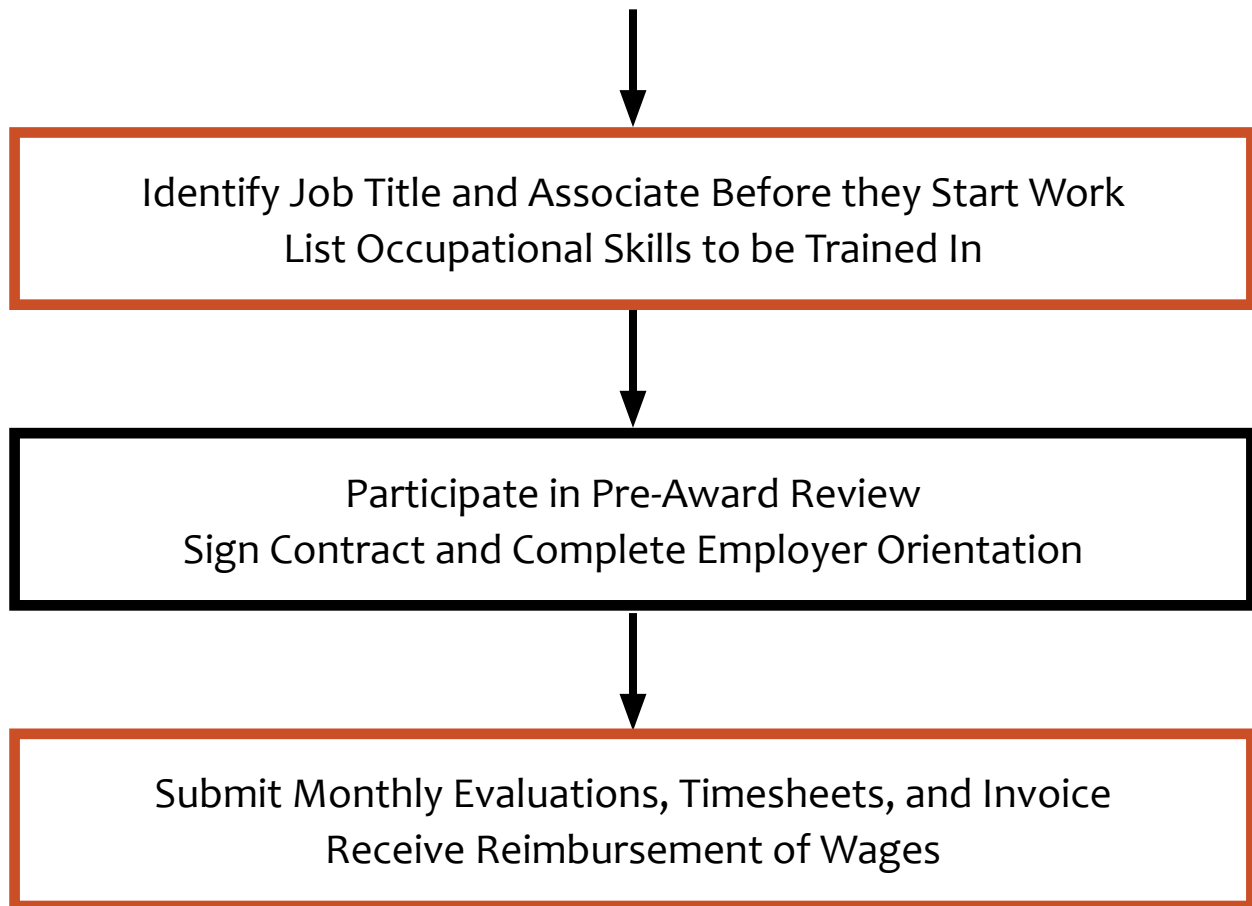
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## Employer Process of OJT Program



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