August 12, 2020 9:00 AM

Grand Gateway -Conference Room

333 Oak Street

Big Cabin, OK 74332

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| **NEWDB Meeting Agenda** | |
| 1. Welcome | Heather Smoot |
| 1. Consent Agenda:  * February 12, 2020 Minutes * Approved Training Programs & Providers * Personnel Policy * Self Sufficiency * Individual Training Account * IRS Form 990 * Personnel Policy * Record Retention * Supportive Service * Priority of Service (Cat 4 and 5) * Work Experience Policy * Monitoring Policy * Data Integrity (Pro Rating) * Memo 01-2020 COVID 19 Enrollment Procedures * Memo 02-2020 Priority of Services Category 4 and 5 * Memo 03-2020 Basis Skills Assessments * Memo 04-2020 EO Officer * Memo 05-2020 Internal Controls * IRS From 990 * PY 18 Audit Report * NEWDB PPP Loan * Banking Account for NEWDB * Employer of Record * Business Service Position * Business Service Budget * Odle Operating Budget Mod * NEWDB Principle Office Location and Procurement of Space * Title I WIOA Adult, DLW and Youth Contract * One Stop Operator Contract Renewal and Reassignment with Eckerd * Cell phone reimbursement for new NEWDB Compliance Monitor and Business Service Consultant | Heather Smoot |
| 1. Discussion/Action: Budget vs. Actual Report | Michelle Bish |
| 1. Discussion/Action: NEWDB PY 20 Operating Budget | Michelle Bish |
| 1. Discussion/Action: Eckerd PY 20 Operating Budget | Michelle Bish |
| 1. Discussion/Action: Eckerd PY 20 One Stop Operating Budget | Michelle Bish |
| 1. Discussion/Action: LEO Agreement | Michelle Bish |
| 1. NEWDB Monitoring and Performance Report | Michelle Bish |
| 1. NEWDB Director’s Report  * Elevate 2020 * FA Transition Update * PY 18 Monitoring Review * PY18/FY19 subawards extended through March 31, 2021 * Board office moving * Performance negotiations * Comptia Training * Virtual Job Fair * Release of Memos to provide TA | Michelle Bish |
| 1. Old Business | Heather Smoot |
| Adjourn | Heather Smoot |