August 12, 2020 9:00 AM

Grand Gateway -Conference Room

333 Oak Street

Big Cabin, OK 74332

|  |
| --- |
| **NEWDB Meeting Agenda** |
| 1. Welcome
 | Heather Smoot |
| 1. Consent Agenda:
* February 12, 2020 Minutes
* Approved Training Programs & Providers
* Personnel Policy
* Self Sufficiency
* Individual Training Account
* IRS Form 990
* Personnel Policy
* Record Retention
* Supportive Service
* Priority of Service (Cat 4 and 5)
* Work Experience Policy
* Monitoring Policy
* Data Integrity (Pro Rating)
* Memo 01-2020 COVID 19 Enrollment Procedures
* Memo 02-2020 Priority of Services Category 4 and 5
* Memo 03-2020 Basis Skills Assessments
* Memo 04-2020 EO Officer
* Memo 05-2020 Internal Controls
* IRS From 990
* PY 18 Audit Report
* NEWDB PPP Loan
* Banking Account for NEWDB
* Employer of Record
* Business Service Position
* Business Service Budget
* Odle Operating Budget Mod
* NEWDB Principle Office Location and Procurement of Space
* Title I WIOA Adult, DLW and Youth Contract
* One Stop Operator Contract Renewal and Reassignment with Eckerd
* Cell phone reimbursement for new NEWDB Compliance Monitor and Business Service Consultant
 | Heather Smoot |
| 1. Discussion/Action: Budget vs. Actual Report
 | Michelle Bish |
| 1. Discussion/Action: NEWDB PY 20 Operating Budget
 | Michelle Bish |
| 1. Discussion/Action: Eckerd PY 20 Operating Budget
 | Michelle Bish |
| 1. Discussion/Action: Eckerd PY 20 One Stop Operating Budget
 | Michelle Bish |
| 1. Discussion/Action: LEO Agreement
 | Michelle Bish |
| 1. NEWDB Monitoring and Performance Report
 | Michelle Bish |
| 1. NEWDB Director’s Report
* Elevate 2020
* FA Transition Update
* PY 18 Monitoring Review
* PY18/FY19 subawards extended through March 31, 2021
* Board office moving
* Performance negotiations
* Comptia Training
* Virtual Job Fair
* Release of Memos to provide TA
 | Michelle Bish |
| 1. Old Business
 | Heather Smoot |
| Adjourn  | Heather Smoot |